



# Mediator Trainee Evaluation

Please complete this evaluation form and return it to the FEB Shared Neutrals Council. Thank you.

MEDIATOR	AGENCY
MEDIATOR TRAINEE	TRAINEE'S AGENCY
CASE NUMBER	MEDIATION DATE[S]

Please evaluate the Mediator-Trainee using the following scale. Remember that an honest critique is needed so that skills can be developed. You are directed to share all comments with the trainee in a positive light including alternatives that may be more efficient.

- 1  
Needs  
Improvement
- 2  
Good
- 3  
Very Good
- 4  
Excellent
- 5  
Not Observed

		1	2	3	4	5
1	Providing introduction					
2	Listening					
3	Empathizing					
4	Maintaining confidentiality					
5	Assisting parties in creating options					
6	Testing perceptions against facts					
7	Caucusing					
8	Reaching closure/agreement					
9	Allowing parties to own the process					
10	The mediator-trainee was fair					
11	The mediator-trainee was effective					

Was there any critical element of the mediation process that the trainee had problems with? If so, please explain:

Thank you for taking the time to fill out this survey. The information you have provided will help us to improve the program. Please mail the questionnaire to:

Federal Executive Board of Minnesota  
Room 510 Bishop Henry Whipple Federal Building  
1 Federal Drive  
Fort Snelling, Minnesota 55111-4058  
Fax Number: (612) 713-7203